



## Ilketshall St Andrew Parish Council

### You are summoned to attend the Annual Meeting of the Parish Council for Ilketshall St Andrew

Held at the village hall 20<sup>th</sup> May 2024 at 7.30pm

*Tina Newby*

Clerk to ISA Parish Council  
13<sup>th</sup> May 2024

#### Agenda

Members of the public and press are welcome to attend.

1. **To elect a Chairman and the signing of the DAO form.**
2. **To elect a Vice-Chairman if considered necessary.**
3. **Apologies** – to consider accepting apologies for absence.
4. **Declarations – Pecuniary and Other:** To record declarations of interest from Members for any item to be discussed under pecuniary and other.
5. **Minutes** – confirmation and signing of the minutes of last meeting held on 3<sup>rd</sup> April 2023.
6. **To consider Co-opting Councillor vacancies.**
7. **To discuss any outstanding items from previous meetings not on this agenda.**
  - a. Update on Quiet Lanes.
  - b. Update on Shipmeadow Solar Farm
  - c. Update on Top Road speeding issues.
  - d. Update on the outstanding Playground sign, PC cost £471.79
  - e. Update on the finger post signs at the bottom of School Lane.
8. **Adjournment** – Standing orders will be suspended for Public Participation. For information only, total of 3 minutes per member.
9. **Opportunity for District Councillor and County Councillor to speak.**
  - a. Judy Cloke's report
  - b. District Councillor report
  - c. Leaders report.

Resume Standing Orders

10. **To discuss any planning applications**
  - a. DC/24/1229/FUL | Development of a new agricultural building (an open portal frame structure) to be erected over an existing silage clamp | Great Common Farm, Top Road – Recommending No Objection
  - b. DC/24/1231/FUL | Development of a new agricultural building, (an open portal frame structure) to be erected over an existing slurry pit. | Great Common Farm, Top Road

- c. DC/24/1232/FUL | Development of a new agricultural buildings, (an open portal frame structure) to be erected over an existing muck pad | Great Common Farm, Top Road.

**11. To discuss any highways issues**

- a. To receive an update and agree any action on the persistent overflowing/flooding correspondence.
- b. To discuss the request for an additional SID.

**12. To discuss and agree the finances:**

- a. AGAR To agree the Exemption Certificate 2023-2024
- b. AGAR To note the Internal Audit Report 2023-2024
- c. AGAR To agree the Annual Governance Statement 2023-2024
- d. AGAR To agree the Accounting Statement 2023-2024
- e. To agree the Internal Audit Report, if completed 2023-2024
- f. Confirmation of the dates of the period for the exercise of public rights.
- g. Payments for the month
- h. Update on the finances for 2024-2025

**13. To discuss the other meetings held between the Parish Council meetings:**

- a. Village Hall Report
- b. Commons
- c. Land Management Company

**14. Correspondence:**

- New independent chair appointed to drive forward SEND reform.

**15. Admission to meetings:**

ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.

**16. To discuss the Clerk's pay, after completing one years' service.**

*Tina Newby*

Clerk

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